

Sterling Board of Education
Minutes of the Regular Meeting
Wednesday, November 16, 2016
Community Room – 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

The meeting was called to order at 6:00 pm by Board Chair R. Theroux-Keech
Present were: R. Theroux-Keech, B. Salisbury, R. Choquette, L. Shippee and D. Capobianco
Absent was: K. Fantoli
Also in attendance: B. Needham, G. Lanza, S. Ternowchek, B. Boyd and D. Martin
Audience of Citizens: D. Darche

II. Pledge of Allegiance

III. Audience of Citizens - None

IV. Election of Board of Education Officers

The meeting was turned over to Superintendent B. Needham to elect a board chair.

A motion was made by L. Shippee and seconded by D. Capobianco to elect R. Choquette as board chair.

A motion was made by B. Salisbury and seconded by R. Choquette to elect R. Theroux-Keech as board chair.

A paper ballot was taken. The results were 2 for R. Choquette and 2 for R. Theroux-Keech and one abstention.

It was decided to do the consent agenda while waiting to see if K. Fantoli came to the meeting.

V. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of October 19, 2016 and October 26, 2016
2. Superintendent's November Report – The Board asked if they could receive a copy of the NCEP report. B. Boyd will send it out tomorrow
3. Director of Special Services/Early Education's November Report
4. Principal's November Report
5. Budget and Expense Report – It was asked how the accountant was doing with the audit. D. Martin reported that the 2014-15 information had been uploaded on Friday and that the 2015-16 journal entries were being made. The Board asked if the accountant could attend the next meeting.

Election of Board of Education Officers

The meeting was turned over to Superintendent B. Needham to elect a board chair.

A motion was made by L. Shippee and seconded by D. Capobianco to elect R. Choquette as board chair.

A motion was made by B. Salisbury and seconded by R. Choquette to elect R. Theroux-Keech as board chair.

A paper ballot was taken. The votes were three for R. Choquette, 1 for R. Theroux-Keech and one abstention. R. Choquette was elected as board chair.

R. Choquette asked for nominations for vice chair. A motion was made by L. Shippee and seconded by D. Capobianco to elect R. Theroux-Keech as vice-chair. A motion was also made by R. Theroux-Keech and seconded by R. Choquette to elect B. Salisbury as vice-chair. A paper ballot was taken. The votes were three for B. Salisbury and two for R. Theroux-Keech. B. Salisbury is vice-chair.

R. Choquette asked for nominations for treasurer. A motion was made by L. Shippee and seconded by B. Salisbury to nominate D. Capobianco as treasurer. A paper ballot was taken. The votes were four for D. Capobianco and one abstention. D. Capobianco is treasurer.

R. Choquette asked for nominations for vice-treasurer. A motion was made by D. Capobianco and seconded by R. Theroux-Keech to nominate L. Shippee as vice-treasurer. Vote: All in favor. The vote was five for L. Shippee. L. Shippee is vice treasurer.

C. Consent Agenda

A motion was made by D. Capobianco and seconded by L. Shippee to approve the consent agenda as presented. Vote: All in favor.

VI. Old Business

A. Transportation Services

B. Needham asked for guidance on the transportation services. The Board would like to see continue dialog with the town. D. Shippee at the tri-board meeting talked about going to the CCM Conference and will try to talk to some companies.

B. Needham indicated that she had received information from TAS who is a consulting firm who does surveys to see what would be best but two years ago it cost \$10,000.00. B. Needham also indicated that NESDEC might also do such investigations.

The money needs to be put in the 2017-18 budget for this.

VII. New Business

A. Approve 2016-17 Safety Plan

A motion was made by R. Theroux-Keech and seconded by L. Shippee to approve the 2016-17 School Safety Plan. Vote: All in favor.

B. Certified Substitute Pay

A motion was made by L. Shippee and seconded by R. Theroux-Keech to increase the certified substitute teachers pay on January 1, 2017 to \$90.00 per day. Vote: All in favor.

C. Change December meeting from December 21, 2016 to December 14, 2016.

The meeting will not be changed. It will be held on December 21, 2016.

VIII. Recommendations, Questions and/or Comments

L. Shippee asked if the virus in the school was being addressed. The students are being sent home and the nurse is reminding staff about washing hands often.

R. Choquette asked how the transition in the Business Office was going. The board was informed that they are working on getting things where they need to be.

IX. Audience of Citizens

D. Darche welcomed R. Choquette as chair and said Thank You to R. Theroux-Keech for her years as chair.

X. Adjournment

A motion was made by R. Theroux-Keech and seconded by B. Salisbury to adjourn the meeting at 7:00 pm. Vote: All in favor.