

Sterling Board of Education
Revised Minutes of the Regular Meeting
Wednesday, October 19, 2016
Community Room – 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

The meeting was called to order at 6:00 pm by Board Chair R. Theroux-Keech.

Present were: R. Theroux-Keech; D. Capobianco, K. Fantoli and R. Choquette arrived at 7:15 pm

Also in attendance were: B. Needham, G. Lanza, S. Ternowchek, B. Boyd and D. Martin

Audience of Citizens: D. Darche, C. Miller, V. Moran, A. Campbell, H. Wood, S. LaRose.

II. Pledge of Allegiance

III. Audience of Citizens

V. Moran questioned that the Grade 7 & 8 students did not get a recess last Friday and two Fridays ago. She gave board members a copy of the letter from the State of Connecticut stating the recess regulations. R. Theroux-Keech informed her that the Board would review the Board Policies to make sure the regulations are being followed.

V. Moran also asked why students were being taken off school property today for a drill. She was informed that the students were on school property and it was a safety drill.

S. Ternowchek indicated that we were in compliance with the state mandates for recess. The students who arrive early can go outside from 7:30 – 8:00 am. If students finish their lunch early they can then go outside. Teachers have physical activity breaks in their classrooms throughout the day.

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of August 17, 2016

2. Superintendent's October Report

3. Director of Special Services/Early Education's October Report

4. Principal's October Report

C. Liaison Plainfield Board of Education Report – R. Theroux-Keech attended the meeting and reported that the PHS Band had been picked to play at the CABA convention in November but can't because they have a regional competition. A discussion was held about parents and students needing more training in use of some communication devices that are being used. They are looking at some roof repairs at Plainfield High School. They believe that their budget may be over \$55,000.00 this year. They are looking at their transportation contract. It is in the 3rd year and they have 2 years left but they are discussing if they need to go out with an RFP or just make adjustments to the contract. Negotiations have been finished with the Paraprofessional contract they just need to have it ratified. Plainfield will be giving out two CAPSS/CABA awards to Plainfield students and two to Sterling students. Plainfield has applied for a 1.2 million dollar grant for a student center. Also, they suggested we schedule a combined meeting to talk about the NEASC accreditation.

D. Reports

SBAC Results – G. Lanza and S. Ternowchek gave a written report on the SBAC results.

V. Old Business

A. Business Office Update – C. Miller gave a report to the Board. She indicated that the 940's and 941's were transmitted electronically in a timely manner. She is working on the combined financial statements for the audit. The Budget & Expense reports have not been given to the board because there were some errors in the rollover and they need to be fixed.

October 19, 2016
Board of Education Minutes
Page 2

The Board took a break from 6:50 to 7:15 pm

A motion was made by D. Capobianco and seconded by K. Fantoli to approve the consent agenda as presented. Vote: All in favor

B. Approval of 2015-16 Line Item Transfers

A motion was made by R. Choquette and seconded by K. Fantoli to approve the 2015-16 Line Item transfers. Vote: All in Favor.

C. Approval of Business Manager Contract and Superintendent's Addendum

A motion was made by R. Choquette and seconded by D. Capobianco to approve the Business Managers contract as presented. Vote: All in favor.

A motion was made by D. Capobianco and seconded by K. Fantoli to approve the Addendum for the Superintendent of Schools. Vote: R. Theroux-Keech, K. Fantoli and D. Capobianco in favor. R. Choquette opposed. The motion passed.

VI. New Business

A. Job Description National Junior Honor Society Advisor – Second Reading

A motion was made by R. Choquette and seconded by K. Fantoli to approve the job description for the National Junior Honor Society Advisor. Vote: All in favor.

B. Extended unpaid leave – paraprofessional

A motion was made by R. Choquette and seconded by K. Fantoli to approve the unpaid leave for the paraprofessional. Vote: All in favor.

C. Organization Chart

A motion was made by R. Choquette and seconded by K. Fantoli to approve the 2016-17 organizational chart as presented. Vote: All in Favor.

D. Policies – Second Reading

#3323 – Business – Non-Instructional Operations – Soliciting Prices
#3542 (a-c) – Non-Instructional Operations – Food Service
#4111 (a-c) – Personnel – Certified & Non-Certified – Recruitment & Selection
#4112.5 (a-b) – Personnel – Certified & Non-Certified – Security Check/Fingerprinting
#4112.51 (a-f) - Personnel – Certified & Non-Certified – Employee Reference Checks
#4131(a-c) & Appendix– Personnel – Certified & Non-Certified – Staff Development
#5131.6 (a-i) – Students – Alcohol Use, Drugs & Tobacco
#6172.12 (a-b) – Instruction – Magnet School

A motion was made by R. Choquette and seconded by K. Fantoli to approve Policy # 3323, 3542, 4111, 4112.5, 4112.51, 4131, 5131.6 and 6172.12 as presented. Vote: All in favor.

E. Approval of ESEA Grant

A motion was made by D. Capobianco and seconded by K. Fantoli to approve the ESEA Grant as presented. Vote: All in favor.

VII. Recommendations, Questions and/or Comments - None

VIII. Audience of Citizens – None

IX. Executive Session

A motion was made by R. Choquette and seconded by K. Fantoli to go into executive session at 7:30 pm for legal matters. Vote: All in favor.

Present during executive session were: R. Theroux-Keech, K. Fantoli, R. Choquette, D. Capobianco and B. Needham.

The Board came out of executive session at 8:05 pm.

X. Adjournment

A motion was made by R. Choquette and seconded by D. Capobianco to adjourn the meeting at 8:05 pm. Vote: All in favor.