

STERLING BOARD OF SELECTMEN

2017-2018 Proposed Budget
SUMMARY SHEET

Cover Sheet

DATE: 3/16/2017

	2016 - 2017 Approved/Adjusted Budget	2017-2018 PROPOSED BUDGET
PAGE #2	313,509.00	254,133.00
PAGE #3	1,419,581.00	1,482,905.00
PAGE #4	406,686.00	399,279.00
PAGE #5	608,309.00	654,173.00
TOTALS	2,748,085.00	2,790,490.00

SUMMARY

	ADJUSTED 2016 - 2017	PROPOSED 2017 - 2018
BUDGET	2,748,085.00	2,790,490.00
ESTIMATED REVENUES	436,943.00	467,349.00
TOTAL TO BE RAISED BY TAXES	2,311,142.00	2,323,141.00

2017 -2018 Board of Selectmen Budget Proposal

Line Item Expenditure	2016 - 2017 Adjusted Budget	2017-2018 PROPOSED BUDGET
Animal Control		
Dog Damage	1.00	0.00
Northeastern Connecticut Council of Governments - Animal Control Officer	11,885.00	11,857.00
Assessor		
Computer Software	13,324.00	13,465.00
Mapping Updates/Supplies	9,750.00	9,750.00
Personal Property Audit	2,500.00	1,250.00
Pricing Guides	1,405.00	1,625.00
Audit		
Audit	30,000.00	30,000.00
Bookkeeping	2,500.00	2,500.00
Other Audit Costs	5,000.00	5,275.00
Building Enforcement		
Emergency Fund	500.00	500.00
Capital Accounts		
Buses	84,000.00	83,000.00
Equipment	80,000.00	0.00
Emergency Fund	0.00	1,000.00
Facilities Maintenance	10,000.00	10,000.00
Information Technology	0.00	22,000.00
Land Acquisition	1.00	0.00
Revaluation	9,303.00	9,303.00
Van	1.00	0.00
Cemeteries		
Care of Soldiers Graves	550.00	550.00
Cemetery Fund	500.00	500.00
Memorial Day Parade	1,000.00	1,000.00
Community Programs		
Access Agency	500.00	500.00
Community Kitchens	1,000.00	1,000.00
Day Kimball HomeCare	5,000.00	4,000.00
Eastern CT Conservation	500.00	500.00
Northeast District Department of Health	16,639.00	17,352.00
Quinebaug Valley Senior Citizens	1,000.00	1,000.00
Quinebaug Valley Youth Services	1,993.00	1,993.00
Sexual Assault Crisis Center	1,000.00	1,000.00
Substance Abuse Council	958.00	958.00
Thames Valley Council for Comm. Action	730.00	730.00
United Services	2,169.00	2,169.00
Economic Development		
Office Operation	15,800.00	15,356.00
Elections		
Voting Equipment Maintenance	4,000.00	4,000.00
	313,509.00	254,133.00

Line Item Expenditure	2016 - 2017 Adjusted Budget	2017-2018 PROPOSED BUDGET
Employee Benefits		
Blue Cross/Blue Shield	151,800.00	222,467.00
FICA/Medicare	47,177.00	47,030.00
Retirement Contribution	20,000.00	20,000.00
Unemployment Compensation	4,500.00	2,500.00
Highways		
Bridges & Repair	3,000.00	3,000.00
Contracted Services	15,000.00	17,000.00
Equipment & Repairs	8,000.00	8,000.00
Road Resurfacing	132,500.00	145,680.00
Insurance and Bonds		
Bonds	2,575.00	2,575.00
Fire/Liability Package	25,715.00	22,674.00
Public Official/Emp. Liability	9,270.00	7,891.00
Vehicle Insurance	7,210.00	6,085.00
Workers Compensation	18,695.00	19,256.00
Library Contribution		
Books/Magazines/Reference	9,000.00	9,000.00
Children's Activities	3,500.00	4,000.00
Equipment/Computer	2,000.00	2,500.00
Insurance	1,000.00	1,100.00
Maintenance	750.00	750.00
Miscellaneous/Dues/Mileage	750.00	500.00
Supplies	1,500.00	1,500.00
Utilities	1,000.00	2,980.00
Videos	500.00	500.00
Notes and Loans (School)		
2015 Refinanced Bonds - Principal	605,000.00	605,000.00
2015 Refinanced Bonds - Interest	254,350.00	236,275.00
Financial Advisor - Bonds	500.00	500.00
Professional Expenses		
Engineering Services	22,500.00	21,000.00
Inland Wetlands - Professional Services	1,000.00	1,000.00
Legal Services - Town Counsel	15,000.00	15,000.00
P & Z Legal Expenses	12,000.00	12,000.00
P & Z Plan of Conserv & Develop Update	0.00	4,000.00
P & Z - Subdivision Expenses	8,000.00	8,000.00
P & Z Town Planner Retainer	10,000.00	10,000.00
Probate Court Expenses	2,000.00	2,000.00
Public Safety		
Elderly & Disabled Transport	2,745.00	1,317.00
Homeland Security	500.00	500.00
Paramedic Intercept	4,544.00	3,325.00
Street Lights	16,000.00	16,000.00
	1,419,581.00	1,482,905.00

Line Item Expenditure	2016 - 2017 Adjusted Budget	2017-2018 PROPOSED BUDGET
Recreation Authority		
Athletic Facilities & Programs	15,000.00	13,850.00
Maintenance	4,950.00	4,000.00
Portable Toilets	2,200.00	2,000.00
Sports Equipment	2,000.00	1,000.00
Supplies/Advertising	600.00	1,100.00
Travel	1,400.00	1,200.00
Revenue Collectors		
Refunds	1,000.00	1,000.00
Computer Services	7,205.00	7,786.00
Delinquent - Dept. of Motor Vehicles	1.00	0.00
Foreclosures/Tax Sales	1.00	0.00
Tax Attorney	1.00	0.00
RPJ Community Center		
Heat	500.00	500.00
Lights	500.00	500.00
Maintenance	500.00	500.00
Telephone for Alarm System	500.00	500.00
Sanitation Control		
Voluntown/Sterling Transfer Station	70,000.00	70,000.00
Snow Removal		
Contracted Services	43,000.00	86,000.00
Equipment Maintenance	8,000.00	8,000.00
Materials	45,000.00	45,000.00
Snow Removal	43,000.00	0.00
Town Clerk		
Historic Preservation Grant	0.00	3,000.00
Microfilming/Land Records Mgmt System	8,100.00	8,615.00
Vital Statistics	150.00	150.00
State Dog Report	3,000.00	2,000.00
Xerox Dog Licensing Program (0.21/dog)	58.00	61.00
Town Garage		
Heat	13,000.00	12,497.00
Lights	2,800.00	2,800.00
Maintenance	3,000.00	3,000.00
Supplies	1,000.00	1,000.00
Telephone	420.00	420.00
Town Hall Expenses		
Education, Conferences & Dues	9,500.00	8,500.00
Heat - Fuel	40,000.00	29,000.00
Heat - Repair	0.00	9,000.00
Lights	20,000.00	20,000.00
Maintenance	13,000.00	13,000.00
Mileage - Town Business	8,000.00	8,000.00
Office Equipment & Purchase/Repair	16,000.00	0.00
Information Technology Serv. Fees/Leases	6,300.00	18,300.00
Postage	4,000.00	0.00
Printing	11,000.00	0.00
Stationery	2,000.00	0.00
Postage/Printing/Stationery	0.00	17,000.00
	406,686.00	399,279.00

Line Item Expenditure	2016 - 2017 Adjusted Budget	2017-2018 PROPOSED BUDGET
Town Hall Expenses Cont'd.		
Supplies	17,100.00	17,100.00
Telephone	10,000.00	10,000.00
Website Technical Services	1,200.00	0.00
Town Memberships		
Connecticut Conference of Municipalities	2,000.00	2,000.00
Connecticut Council of Small Towns	725.00	725.00
Northeastern CT Council of Governments	3,584.00	3,576.00
Treasurer		
Bond/Debt Fees	1.00	0.00
Bank Fees	3.00	6,000.00
Wages		
Admin Assist - Selectman	40,949.00	42,178.00
Assessor	33,863.00	37,961.00
Assessor Asst	1.00	0.00
Board of Assessment Appeals (3)	900.00	900.00
Building Official	12,240.00	12,608.00
Building Official Asst	1.00	0.00
Building/Property Maint. Supervisor	1.00	0.00
Clerical Asst	1.00	0.00
Economic Development Coordinator	11,457.00	5,900.00
Election Workers & Registrars	8,000.00	8,200.00
Fire Marshal	4,500.00	5,000.00
First Selectman	49,692.00	51,183.00
General Office Assistant	28,665.00	34,959.00
Highway Dept. - Workers & Mechanics (3)	125,000.00	125,000.00
Library Staff (7 Part-time)	49,000.00	49,000.00
Recreation Staff (17)	38,000.00	68,500.00
Recording Secretary	5,500.00	5,000.00
Revenue Collector	40,949.00	42,178.00
Revenue Collector Asst	1.00	300.00
Selectman	4,969.00	5,118.00
Selectman	4,969.00	5,118.00
Senior Center Janitor	1.00	0.00
Site Managers Meals - Senior Center	3,994.00	3,879.00
Town Clerk	40,949.00	42,178.00
Town Clerk Asst	1.00	700.00
Town Hall Janitor	7,878.00	8,580.00
Treasurer	40,949.00	42,178.00
Veteran's Aide (.83/resident)	3,132.00	0.00
Water Meter Reader	800.00	800.00
Wetlands Agent	9,630.00	9,919.00
Zoning Enforcement Officer	7,704.00	7,435.00
	608,309.00	654,173.00

ESTIMATED REVENUES

	2016 - 2017 ESTIMATED REVENUES	2017 - 2018 ESTIMATED REVENUES
Economic Development		
OFFICE OPERATION	15,800.00	15,356.00
Other		
CEMETERIES	1.00	0.00
INSURANCE CO-PAY	22,770.00	31,093.00
INTEREST INCOME	4,300.00	10,000.00
RECREATION FEES	11,345.00	52,500.00
TELECOMMUNICATION PROPERTY	10,350.00	10,350.00
Revenue Collectors		
DELINQUENT MV SURCHARGE	5,000.00	6,000.00
INTEREST & TAX LIENS	75,000.00	75,000.00
Selectmen's Office		
AIRCRAFT REGISTRATION	270.00	360.00
AUTO DEALER & REPAIRERS	100.00	0.00
BLASTING/DEMOLITION PERMITS	300.00	70.00
BUILDING PERMITS	15,500.00	15,500.00
DRIVEWAY PERMITS	105.00	70.00
ELECTRICAL PERMITS	900.00	1,500.00
EXCAVATION PERMITS	1,000.00	250.00
FAX/COPIES	0.00	20.00
FIRE MARSHAL FEES	0.00	650.00
HEATING & PLUMBING PERMITS	0.00	700.00
INSPECTION FEES	5,500.00	1,000.00
LAND USE/ZONING FEES	1,500.00	1,500.00
MISCELLANEOUS	100.00	100.00
NOTARY FEES	300.00	300.00
PA - 92-235	100.00	100.00
PISTOL PERMIT FEES	2,500.00	2,500.00
SUBDIVISION FEES	1,500.00	750.00
WETLAND FEES	1,000.00	1,000.00
State		
DISABILITY	1,116.00	1,067.00
DISTRESSED	3,643.00	9,133.00
ELDERLY PROGRAM	26,581.00	27,131.00
LIBRARY GRANT	1,200.00	0.00
MASHANTUCKET PEQUOT	33,497.00	34,249.00
MRSA BOND DISTRIBUTION	24,398.00	24,000.00
MRSA SALES TAX SHARING	110,893.00	77,037.00
PILOT-STATE OWNED PROPERTY	132.00	3,483.00
VETERANS	2,022.00	3,030.00
Sub totals this page only	378,723.00	405,799.00

Continued

Estimated Revenues - Continued

Revenue Sub-totals forward	378,723.00	405,799.00
Town Clerk Receipts		
COMMUNITY INVEST/REC PRESERVATI	0.00	1,200.00
CONVEYANCE FEES	21,000.00	25,000.00
COPIES	7,100.00	6,800.00
DOG LICENSES	3,500.00	2,900.00
HISTORIC PRESERVATION FEES	550.00	500.00
HISTORIC PRESERVATION GRANT	3,000.00	3,000.00
LOCAL CAP. IMPROVEMENT PLAN	1,800.00	1,600.00
MARRIAGE LICENSES	110.00	110.00
MISCELLANEOUS	300.00	400.00
RECORD PRESERVATION	800.00	0.00
RECORDING FEES	20,000.00	20,000.00
SPORTS LICENSES	60.00	40.00
TOTAL REVENUES	436,943.00	467,349.00

Town of Sterling, Connecticut
CAPITAL IMPROVEMENT PLAN
 Summary of Current Year Capital Budget and Projected Five Year Plan
 2017 - 2018 Fiscal Year

Department/ Agency	Project Title	Total Project Cost	Source of Funds	Schedule of Long Term Capital Requests				Fiscal Year	Cost Beyond Program Period
				2017-2018	2019	2020	2021		
Highway	Gibson Hill resurfacing	\$736,321.00	LoCIP STEAP Grant Sel. Budget	\$220,665.00 \$400,000.00 \$115,656.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Highway	Gibson Hill Culverts	\$71,744.00	LoCIP	\$71,744.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Highway	Road Resurfacing for Other Town Roads	\$1,000,000.00	LoCIP Sel. Budget	\$0.00 \$30,024.00	\$30,000.00 \$145,680.00	\$30,000.00 \$145,680.00	\$30,000.00 \$145,680.00	\$30,000.00 \$145,680.00	\$267,256.00
Totals		\$1,808,065.00		\$838,089.00	\$175,680.00	\$175,680.00	\$175,680.00	\$175,680.00	\$267,256.00

All town roads culverts need to be inspected and repaired/replaced as necessary prior to repairs/repaving.
 Road Repair is to fix as many of the town roads as possible as all are in need of some type of repair/repaving.

STEAP Grant Application has been awarded
 \$400,000.00

Funds will be used for Gibson Hill Road

LOCIP FUND ACCOUNTING:
 Revenue for 3/2017 \$0.00

LOCIP funds are currently frozen. Entitlement has not changed, however,
 disbursement from the state is currently on hold.

Total Available as of 3/1/16 \$ 292,409.00

Total as of March 2017 \$ 292,409.00